

**Please complete this form and return to:**

The District Council of Mount Remarkable, 3 Stuart Street Melrose SA 5483

Phone: 8666 2014 / Fax: 8666 2169 / Email: [postmaster@mtr.sa.gov.au](mailto:postmaster@mtr.sa.gov.au)

*Please ensure that the application form is complete entirely and all requested documentation is attached to avoid delays in processing your application*

Applicant Details	
<b>Full Name:</b>	
<b>Organisation:</b>	
<b>Address:</b>	
<b>Phone:</b>	
<b>Mobile:</b>	
<b>Email:</b>	

Proposed Activity	
<b>Event Name:</b>	
<b>Location:</b>	
<b>Start Date:</b>	<b>Finish Date:</b>
<b>Start Time:</b>	<b>Finish Time:</b>

Type of Stall	
<input type="checkbox"/>	Food and/or drink
<i>Please, provide details and your food business notification form.</i>	
<input type="checkbox"/>	Other
<i>Please describe what you will be providing below.</i>	

Music	
<input type="checkbox"/>	Yes there will be music
<input type="checkbox"/>	Not Applicable
<i>If yes, provide details. Including times, type (Band, DJ, Ipod) and location.</i>	

Power	
<input type="checkbox"/>	Yes I will be using power
<input type="checkbox"/>	Not Applicable
<i>Council will not provide power. However if you are going to supply you own please provide the details below.</i>	

Please return with this application	
<input type="checkbox"/>	Relevant licenses (liquor licence, food business notification from)
<input type="checkbox"/>	Confirmation of Insurance
<input type="checkbox"/>	Public Liability Certificate of Currency (\$10 million)

**The issuing of this permit is subject to:**

- a. The permit holder agreeing to the General Conditions of the permit as contained herein
- b. The permit holder agreeing to all Special Conditions which the Council may determine
- c. The permit holder paying the prescribed fee
- d. The permit holder providing a copy of all appropriate insurances as required by either the General Conditions or Special

**Conditions of permit:**

General conditions of the permit

- a. The permit holder agrees to indemnify and to keep indemnified the Council, its servants and agents and each of them from and against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to the issuing of the permit.
- b. The permit holder shall take out and keep current a public risk insurance policy in the name of the permit holder insuring the permit holder for the minimum sum of ten million dollars (\$10,000,000) against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against the permit holder in relation to the activity.
- c. The permit holder must provide confirmation of insurance to the Council. Such policy shall bear the endorsement of the Insurer indicating the Insurer accepts the indemnity given by the permit holder.
- d. The permit holder, where appropriate, shall ensure that it is licensed or registered to carry out the activity authorised by the issuing of this permit.
- e. The permit is not transferable. The permit is only valid for activity described on the permit and only for the times and dates on the permit.
- f. The permit holder shall comply with and give all notices required by any Act of Parliament, Ordinance, Regulation or By-law relating to the activity.
- g. No food or drink will be offered for sale by any permit holder without the prior approval of the Council.
- h. No music system or amplified sound to be used by any permit holder without the prior approval of the Council.
- i. Stalls and exhibitors sites need to be approved by the Council and cannot be altered without the approval of the Council.
- j. The permit holder shall ensure that its site or sites are left in a clean and tidy condition at the end of the event. Failure to do so may result in cleaning fees being charged.
- k. The use of power by permit holders shall not exceed that agreed to and approved by the Council.
- l. This permit is liable to be revoked by Council if the permit holder fails to comply with a condition of this permit or may be revoked in any other justifiable circumstance.
- m. Please note that this permit does not secure sole access to this public area.
- n. This permit will not come into operation until proof of the appropriate insurance has been provided to the Council and a copy of this document, signed by the Council has been returned to you.

**Signed for and on behalf of the permit holder**

*I acknowledge that I have read and understand the permit conditions and agree to abide by and be bound by the said conditions.*

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Signed for and on behalf of the Council**

**Permit**                      **Approved**            /            **Declined**

**Fee:**                      **\$30.00**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_