

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name: Lesley Till	Date: 4 June 23
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

Travel Time Payment shall be payable to Council Members (excluding Principal Members) of non-metropolitan Councils in accordance with the Remuneration Tribunal SA Determination – Allowances for Members of Local Government Councils whose usual place of residence is within the relevant Council area and is located at least 30km but less than 50km, 75km, or 100km or more distance from the Council's principal office via the nearest route by road.

Personal Vehicle:

Model: Corolla	Make: Toyota	Engine Size: 4
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Date	Council function or business purpose for travel*	Km
3 Mar 23	DCMR – Audit and Risk	44
21 Mar 23	DCMR – Ord Council Mtg	44
14 Apr 23	Adelaide Conv Centre – LGA Ord Mtg	510
16 May 23	DCMR – Ord Council Mtg	44
2 Jun 23	DCMR – Qtr Catch-up CEO	44
	Total kilometres claimed:	686
Office Use Only: _____ Kilometres @ _____ ¢/km = \$		

shows already in Adelaide.

692

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		

Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	Lesley Till <i>via email</i>
Date	4 June 2023

Office Use Only:

	Signature	Date
Approved by CEO:		<i>08/06/2023</i>
Processed by Finance Officer		

Council Member Expense Reimbursement Claim Form

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Name:	Ian Keller	Date: 6/6/23
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

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Personal Vehicle:

Model:	Make:	Engine Size:
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Date	Council function or business purpose for travel*	Km
1/5/23	Meeting Australia Post / MCDA / DCMR re Australia post	64 ✓
11/5/23	Special meeting of Council (Australia Post)	64 ✓
16/5/23	Briefing session / Community question time / Ordinary meeting of Council	64 ✓
24/5/23	CEO Performance Review training / . Zoom	
25/5/23	Booleroo Airstrip Committee meeting	64 ✓
18/5/23	Wirrabara Producers market	
	Total kilometres claimed:	
Office Use Only: _____ Kilometres @ _____ ¢/km = \$		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
Total Reimbursement Claimed:				

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
Total Reimbursement Claimed:				

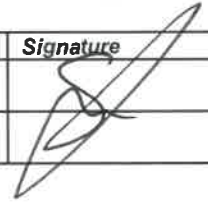
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
Total Reimbursement Claimed:			

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	IGK
Date	6/6/23

Office Use Only:

	Signature	Date
Approved by CEO:		08/06/2023
Processed by Finance Officer		

Council Member Expense Reimbursement Claim Form

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Name:	DAN VAN HOLST PELLEKAAN	Date: 5/6/23
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

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Personal Vehicle:

Model:	Make:	Engine Size:
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Date	Council function or business purpose for travel*	Km
1/5	DCMR+MCDA meeting re post office at Melrose	
3/5	Councillor briefings at Melrose	
6/5	Weeroona Island Fishing Club meeting	
11/5	Mandatory councillor training on line	
16/5	Councillor briefings at Melrose	
16/5	Community question time at Melrose	
16/5	Council meeting at Melrose	
17/5	Volunteers' morning tea at Melrose	
17/5	Wilmington Progress Association meeting	
18/5	Mandatory councillor training on line	
21/5	Wirrabara Market	
25/5	Mandatory councillor training on line	
Total kilometres claimed:		○
Office Use Only: _____ Kilometres @ _____ ¢/km = \$ _____		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
Total Reimbursement Claimed:			

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
Total Reimbursement Claimed:				

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
Total Reimbursement Claimed:				

Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
Total Reimbursement Claimed:			

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	Cr Dan VHP via email
Date	5/6/23

Office Use Only:

	Signature	Date
Approved by CEO:		08/06/2023
Processed by Finance Officer		

Kathryn Crisp

From: Cr Colin Nottle
Sent: Monday, 5 June 2023 4:31 PM
To: Kathryn Crisp
Subject: Re: Council Member Expense Reimbursement Claim Form - due by Wed 7 June 2023

Kathryn, still the old way

1/5—Melrose post office meeting. ————— 48 ✓
3/5—ceo performance training ————— 48 ✓
11/5—Melrose post office meeting ————— 48 ✓
15/5—pick up car to attend library meeting — 48 ✓
16/5—trading/briefing/monthly meeting — 48 ✓
17/5—attend volunteers morning tea ————— 48 ✓
29/5—attend budget training ————— 48 ✓

= 336 km

Thanks councillor col

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From: Kathryn Crisp <kathryn@mtr.sa.gov.au>
Sent: Thursday, June 1, 2023 12:04:15 PM
To: Councillors <councillors@mtr.sa.gov.au>
Subject: Council Member Expense Reimbursement Claim Form - due by Wed 7 June 2023

Good Afternoon Councillors

Please find attached the *Council Member Expense Reimbursement Claim Form* for **May 2023**, to be completed and returned to me by **Wednesday 7 June 2023**.

This Information provided will be referenced in the Ordinary Council agenda for the meeting to be held Tuesday 20 June 2023 (in Wilmington).

Thank you.

Warm regards



Kathryn Crisp
Executive Assistant
District Council of Mount Remarkable
P: PO Box 94, Melrose SA 5483 | 3 Stuart Street, Melrose SA 5483
T: 08 8666 2014 | F: 08 8666 2169 |
E: kathryn@mtr.sa.gov.au | W: www.mtr.sa.gov.au



Remarkable Places Remarkable People Remarkable Lifestyles... a Remarkable Experience

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CEO Sam Johnson

[Signature]
08/06/2023

Council Member Expense Reimbursement Claim Form

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Name: Cr Tate	Date: 6 June 2023
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

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Personal Vehicle:

Model: Mux	Make: ISUZU	Engine Size: 3200
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Date	Council function or business purpose for travel*	Km
1	Aus Post Meet Melrose	90 ✓
3	CEO Performance Training & EM Training with Kelledy Jones in Melrose	90 ✓
11	Special Meeting of Council (Australia Post)	90 ✓
15	Flinders Mobile Library Committee via Zoom	
16	Briefing Session held in Melrose Community Question Time & Ordinary Meeting of Council Melrose	90 ✓
17	Mayor Volunteer Civic Reception held in Melrose	90 ✓
29	Audit & Risk Committee Meeting held in Melrose Asset Management/LTFP Training with John Comrie in Melrose	90 ✓
	Total kilometres claimed:	540
Office Use Only: _____ Kilometres @ _____ ¢/km = \$		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
Total Reimbursement Claimed:			

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
Total Reimbursement Claimed:				

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
Total Reimbursement Claimed:				

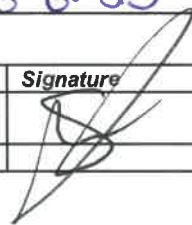
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
Total Reimbursement Claimed:			

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the Local Government Act 1999 and Regulation 5 of the Local Government (Members Allowances and Benefits) Regulations 2010.

Signature	
Date	6.6.23

Office Use Only:

Approved by CEO:		Date	08/06/2023
Processed by Finance Officer			

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name: Cr Heaslip	Date: 6 June 2023
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

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Personal Vehicle:

Model: PRADO	Make: TOYOTA	Engine Size: 3.1Ltr
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Date	Council function or business purpose for travel*	Km
3	CEO Performance Training & EM Training with Kelledy Jones in Melrose	73
11	Special Meeting of Council (Australia Post)	73
16	Briefing Session held in Melrose Community Question Time & Ordinary Meeting of Council Melrose	73
29	Asset Management/LTFP Training with John Comrie in Melrose	73
Total kilometres claimed:		292

Office Use Only: _____ Kilometres @ _____ ¢/km = \$

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
Total Reimbursement Claimed:			

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
Total Reimbursement Claimed:				

****A "prescribed meeting"** means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

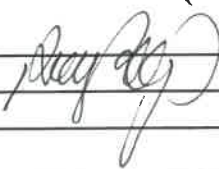
Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
Total Reimbursement Claimed:				

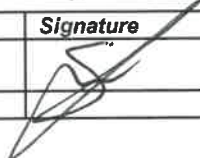
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
Total Reimbursement Claimed:			

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	
Date	6/06/23.

Office Use Only:

Approved by CEO:		Date	08/06/2023
Processed by Finance Officer			

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Expenses must be itemized and must be verified as claimed for. Approved payments will be made into the Member's nominated bank account.

Name: Mayor McCarthy Date: 6 June 2023

Travel Expenses and Travel time Payment (if applicable)
 Travel time payment is made to a Council Member for expenses incurred by the Member in travelling to or from a job or other activity, including attending Council meetings, for the purpose of performing Council duties. The payment is made to the Council Member for the time spent in travelling to or from a job or other activity, including attending Council meetings, for the purpose of performing Council duties. The payment is made to the Council Member for the time spent in travelling to or from a job or other activity, including attending Council meetings, for the purpose of performing Council duties. The payment is made to the Council Member for the time spent in travelling to or from a job or other activity, including attending Council meetings, for the purpose of performing Council duties.

Personal Vehicle:

Model: Range Rover Make: Volvo Engine Size: 3.2

Date	Council function or business purpose for travel*	Km
1	Meeting with Australia Post/MCDA/DCMR re Post Office held in Melrose	144
3	CEO Performance Training & EM Training with Kelliedy Jones in Melrose	144
11	Special Meeting of Council (Australia Post)	144
15	Attended inquiry into improving regional mobile phone infrastructure at Parliament of South Australia	0
16	Briefing Session held in Melrose Community Question Time & Ordinary Meeting of Council Melrose	144
17	Mayor Volunteer Civic Reception held in Melrose	144
18	Flinders Alliance Meeting held in Jamestown	239
19	Legatus Group Ordinary Meeting held in Jamestown	239
29	Audit & Risk Committee Meeting held in Melrose Asset Management/L TFP Training with John Comrie in Melrose	144
31	Intergenerational Connections Meeting with occupational therapy students	0
Total kilometres claimed:		1212

Office Use Only: Kilometres @ _____ €/km = \$

Handwritten notes:
 9TH 9 10TH June Volunteer & Roofing Pt Garmin
 Golf Clubs.

Handwritten signature and date:
 [Signature] 28/06/2023