

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name: Mayor McCarthy	Date: 1 December 2023
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

Travel Time Payment shall be payable to Council Members (excluding Principal Members) of non-metropolitan Councils in accordance with the Remuneration Tribunal SA Determination – Allowances for Members of Local Government Councils whose usual place of residence is within the relevant Council area and is located at least 30km but less than 50km, 75km, or 100km or more distance from the Council's principal office via the nearest route by road.

Personal Vehicle:

Model:	Make:	Engine Size:
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Date	Council function or business purpose for travel*	Km
10/11/23	DCMR Audit & Risk Committee Meeting held in Melrose Elected Member Briefing Session - Finance Training for Council Members in lead up to ABP & Budget process 2024-2025, Playground & Strategic Plan held in Melrose	144 ✓
11/11/23	Remembrance Day Service held in Port Germein	52 ✓
15/11/23	Community Assistance Grant Program 2023 Committee Group Meeting via Zoom	0
21/11/23	Briefing Session - Community Plan (Strategic Plan Planning Session) Community Question Time & Ordinary Meeting of Council held in Melrose	144 ✓
29/11/23	Bi-Monthly Meeting with DCMR and Weeroona Island Progress Association	52 ✓
	Pt. Germein Bowls community engagement x 4 5, 12, 19, 26	0
Total kilometres claimed:		392 ✓

Office Use Only: _____ Kilometres @ _____ ¢/km = \$

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
Total Reimbursement Claimed:			

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
Total Reimbursement Claimed:				

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
Total Reimbursement Claimed:				

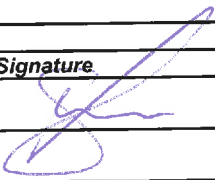
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
Total Reimbursement Claimed:			

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	<i>Stephen McCarthy</i>
Date	5/12/23

Office Use Only:

	Signature	Date
Approved by CEO:		05/12/2023
Processed by Finance Officer		

Council Member Expense Reimbursement Claim Form

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Name:	Sheriden Tate	Date: 31.10.2023
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Travel Expenses and Travel time Payment (if applicable)

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Personal Vehicle:

Model: MUX	Make: Isuzu	Engine Size: 3200
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Date	Council function or business purpose for travel*	Km
10.11.2023	DCMR Audit & Risk Committee Meeting Briefing Session – Finance Training – ABP & Budget, Playground, Strategic Plan	90
11.11.2023	Remembrance Day Service - Port Germein	
21.11.2023	Briefing Session – Community Plan (Strategic Plan Planning Session) Community Question Time Ordinary Council Meeting - Melrose	90
22.11.2023	Melrose Community Development Association Meeting	
26.11.2023	Port Germein Progress Association Old School Market	
27.11.2023	Port Germein Progress Association Meeting	
	Total kilometres claimed:	180
Office Use Only: _____ Kilometres @ _____ ¢/km = \$		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached

		Total Reimbursement Claimed:	

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
		Total Reimbursement Claimed:		

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.


Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		

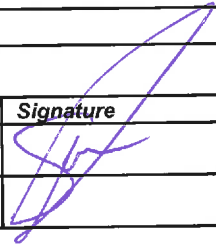
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
		Total Reimbursement Claimed:	

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	
Date	30.11.2023

Office Use Only:

	Signature	Date
Approved by CEO:		05/12/2023
Processed by Finance Officer		

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name: Ian. Keller	Date: 2/12/23
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Travel Expenses and Travel time Payment (if applicable)

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Personal Vehicle:

Model:	Make:	Engine Size:
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Date	Council function or business purpose for travel*	Km
10/11/23	DCMR Audit & Risk Committee meeting. / Zoom Elected member briefing session. / Zoom	
20/11/23	Ordinary meeting of Council	64 ✓
23/11/23	Bolero Mens shed	
Total kilometres claimed:		

Office Use Only: _____ Kilometres @ _____ ¢/km = \$

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
Total Reimbursement Claimed:			

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		

Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	<i>IGK</i>
Date	2/12/23

Office Use Only:

	Signature	Date
Approved by CEO:	<i>[Signature]</i>	05/12/2023
Processed by Finance Officer		

Council Member Expense Reimbursement Claim Form

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Name:	DAN VAN HOLST PELLEKAAN	Date: 4/12/23
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Travel Expenses and Travel time Payment (if applicable)

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Personal Vehicle:

Model:	Make:	Engine Size:
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Date	Council function or business purpose for travel*	Km
10/11	COUNCILLOR BRIEFING SESSION - MELROSE ✓	
11/11	REMEMBRANCE DAY SERVICE - MELROSE ✓	
17/11	WILMINGTON BOWLS CLUB GREEN OPENING - WILMINGTON ✓	
21/11	COMMUNITY QT + COUNCIL MEETING - MELROSE ✓	
	Total kilometres claimed:	

Office Use Only: _____ Kilometres @ _____ ¢/km = \$

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

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Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		

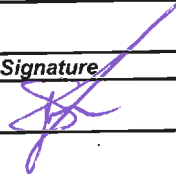
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

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Signature	DAN
Date	4/12/23

Office Use Only:

	Signature	Date
Approved by CEO:		05/12/2023
Processed by Finance Officer:		

Council Member Expense Reimbursement Claim Form

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Name: Cr Colin Nottle	Date: 5 December 2023
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Travel Expenses and Travel time Payment (if applicable)

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Personal Vehicle:

Model:	Make:	Engine Size:
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Date	Council function or business purpose for travel*	Km
2/11/23	Booleroo Centre Men's Shed	
5	Melrose Strawberry Fete	
9	Meals on Wheels volunteer Booleroo Centre Men's Shed	
10	DCMR Audit & Risk Committee Meeting held in Melrose Elected Member Briefing Session - Finance Training for Council Members in lead up to ABP & Budget process 2024-2025, Playground & Strategic Plan held in Melrose	48
15	Community Assistance Grant Program 2023 Committee Group Meeting via Zoom	
16	Booleroo Centre Men's Shed	
18	Barbie movie held at Booleroo Centre	
19	Wirrabara Markets	
21	Briefing Session - Community Plan (Strategic Plan Planning Session) Community Question Time & Ordinary Meeting of Council held in Melrose	48
23	Booleroo Centre Men's Shed	
27	Mid North HAC Elections in Jamestown	104
29	Meals on Wheels volunteer	
30	Booleroo Centre Men's Shed	
Total kilometres claimed:		200

Cancel Dep? ✓

Office Use Only: _____ Kilometres @ _____ ¢/km = \$

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
Total Reimbursement Claimed:			

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
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Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
Total Reimbursement Claimed:				


Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
Total Reimbursement Claimed:			

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Signature	Cr Nettle via email
Date	6/12/23

Office Use Only:

	Signature	Date
Approved by CEO:		05/12/2023
Processed by Finance Officer		