

BRIEFING SESSION

Date of Workshop	Friday 8 March 2024 <i>(rescheduled from 15 March)</i>
Time Start	10.00am
Topics & Presenters	10.00am – 10.45am Flinders Mobile Library Northern Areas Council representatives: <ul style="list-style-type: none">- Kelly Westell (Chief Executive Officer)- Louise Simpson (Manager of the Flinders Mobile Library)- Cr Denise Higgins (Chair of the Flinders Mobile Library)
	10.45 am – 11.45am 2024-2025 Annual Business Plan & Budget <ul style="list-style-type: none">- Update on process and drafting of ABP&B- Review of Schedule of Fees & Charges 2024-2025 Jacqui Kelleher, Acting CEO; Director Community & Corporate Michael McCabe, Director Infrastructure & Regulatory LGIQ – Senior Accountant Rebecca McCarthy
Session	Open to the public https://us02web.zoom.us/j/86034005491?pwd=ZmY5Q2l1dkR3SE1xbkxualJZnJLZz09 Passcode: 114380

PURPOSE

This briefing session will discuss the subject topics as listed above.

The briefing session is open to the public and may be viewed in person by observing in the public gallery of the Council Chambers at Melrose or via Zoom.

Attachments:

Attachments will be provided.

Flinders Mobile Library

Representatives of the Northern Areas Council will provide a presentation at the briefing session:

- Kelly Westell (Chief Executive Officer)
- Louise Simpson (Manager of the Flinders Mobile Library)
- Councillor Denise Higgins (Chair of the Flinders Mobile Library)

Background info:

Council partners with the Northern Areas and Port Pirie Councils in regards to the operation of the Flinders Mobile Library Service (FMLS) which is established by way of a Section 41 Committee of the Northern Areas Council.

Council currently enters via formal agreement to participate in the service and contributes vicinity \$105,500 per annum to the operation of the service.

Council's current representatives (appointed February 2023 Ordinary meeting of Council) to the Management Committee are: *Cr Colin Nottle (representative), Cr Sheriden Tate (representative) and Cr Ian (Danny) Keller (deputy).*

The specific functions of the Committee are to:

- *ensure that the Library observes all plans, targets, structures, systems and practices required or applied to the Library by the Councils;*
- *ensure that all information furnished to the Councils is accurate;*
- *monitor the performance of the Library and report to the Councils;*
- *monitor the Library needs of people in the Region;*
- *regularly review the operations of the Library and make recommendations on the development of the Library where appropriate;*
- *provide an avenue for the community to have input into the development of Library services in the Region; and*
- *advise the Councils, as soon as practicable, of any material development that affects the financial or operating capacity of the Library or gives rise to the expectation that the Library may not be able to meet its debts as and when they fall due.*

The roles and responsibilities of Committee Members are:

- *participate in the deliberations of the Committee, with regard to the policy and business which is before it;*
- *be mindful of the objectives and policies of the Councils as they relate to the business of the Library and the Committee;*
- *be aware of Library and Committee resources, budgets and strategic plans, and the need for efficiency and effectiveness in the activities for which the Committee has been established;*
- *be informed on issues before the Committee, to prepare adequately for meetings and to seek additional information if required;*
- *be mindful of the potential for a "Conflict of Interest" to occur through participation on the Committee and to declare such Interests as and when they arise;*
- *represent the nominating sector, body or organisation honestly and fairly; and*
- *observe confidentiality as and when required.*

Draft 2024-2025 Annual Business Plan & Budget

a) ABP&B Process Update

b) Proposed draft 2024-2025 Fees & Charges

Category	Comments from Officers
Cemeteries	Indexation of 3.5% or greater has been applied to each fee based on cost considerations and benchmarking.
Waste	Indexation of 3.5% or greater has been applied to each fee based on cost considerations and benchmarking. Deletion of some fees are proposed due to duplication.
Permits	Indexation of 3.5% or greater has been applied to each fee based on cost considerations and benchmarking.
Fire Prevention	Indexation of 10% has been applied to each fee based on cost considerations and benchmarking. A change to the description of fee category heading is proposed to reflect Council's service as per the Fire & Emergency Services Act 2005.
Dog & Cat Registration	Indexation of 3.5% or greater has been applied to each fee based on cost considerations and benchmarking. Deletion of one rebate and editing another rebate is proposed to encourage earlier registration of new dogs.
Administration	3.5% increase in alignment with Council's adopted Long Term Financial Plan projections
Community Transport	3.5% increase in alignment with Council's adopted Long Term Financial Plan projections