

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name: Mayor McCarthy	Date: 8 September 2023
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "**eligible journey**" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

Travel Time Payment shall be payable to Council Members (excluding Principal Members) of non-metropolitan Councils in accordance with the Remuneration Tribunal SA Determination – Allowances for Members of Local Government Councils whose usual place of residence is within the relevant Council area and is located at least 30km but less than 50km, 75km, or 100km or more distance from the Council's principal office via the nearest route by road.

Personal Vehicle:

Model:	Make:	Engine Size:
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Date	Council function or business purpose for travel*	Km
2/8/23	Meeting with Hon Zoe Bettison MP, Minister for Tourism and Multicultural Affairs (via Teams) & Meeting with Bike Melrose	144
4/8/23	Elected Member Bus Trip & Briefing Session & DCMR Strategic documents training with Cr Till & Cr Nottle	144
7/8/23	Port Germein Progress Association meeting, Public Consultation 23-24 Annual Business Plan & Budget; Long Term Financial Plan & Infrastructure & Asset Management Plan meeting with HATS in Port Germein	57
11/8/23	Briefing Session	144
15/8/23	Citizenship Ceremony, Community Question Time & Ordinary Meeting of Council in Melrose. Men's shed BOOLEROO trip to Mt. Robert	144 36
24/8/23	Flinders Alliance - Mayor and CEO meeting held in Orroroo	133
25/8/23	Legatus Group AGM and Ordinary meeting held in Peterborough	133
28/8/23	Port Germein Progress AGM	49
29/8/23	CEO Review Panel meeting in Melrose	144
31/8/23	Roads & Works Conference held in Port Lincoln	90
	Total kilometres claimed:	1218

Office Use Only: _____ Kilometres @ _____ ¢/km = \$

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached

		Total Reimbursement Claimed:	

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
		Total Reimbursement Claimed:		

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		

Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
		Total Reimbursement Claimed:	

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	Stephen McCarthy
Date	08/09/2023

Office Use Only:

	Signature	Date
Approved by CEO:		08/09/2023
Processed by Finance Officer		

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name:	Sheriden Tate	Date: 01/09/2023
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

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Personal Vehicle:

Model: MUX	Make: Isuzu	Engine Size: 3200
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Date	Council function or business purpose for travel*	Km
04/08/2023	Elected members bus trip EM Briefing Session - Melrose	90
09/08/2023	Port Germein Village Project AGM Port Germein Heritage, Arts & Tourism AGM	
11/08/2023	EM Briefing Session - Melrose	90
15/08/2023	Citizenship Ceremony Community Question Time OGM - Melrose	90
26/08/2023	ALGWA Demystifying Council Financial Processes - via Zoom	
27/08/2023	Port Germein Foreshore Market	
28/08/2023	Port Germein Progress Association AGM	
29/08/2023	CEO Review Panel meeting – via Zoom	
	Total kilometres claimed:	270
Office Use Only: _____ Kilometres @ _____ ¢/km = \$		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached

	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		

Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
26/08/23	<i>Jargon Busting – Demystifying Council Financial Processes. - [ALGWA SA Branch Inc] – Online Rural</i>	10.00	yes
	Total Reimbursement Claimed:		10.00

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	Sheriden Tate		
Date	01/09/2023		
<i>Office Use Only:</i>			
		Signature	Date
Approved by CEO:			08/09/2023
Processed by Finance Officer			

Council Member Expense Reimbursement Claim Form

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Name:	DAN VAN HOLST PELLEKAAN	Date: 5/9/23
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

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Personal Vehicle:

Model:	Make:	Engine Size:
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Date	Council function or business purpose for travel*	Km
2/9	WILMINGTON HALL COMMITTEE AGM - WILMINGTON	
4/9	COUNCILLORS'S ROAD INFO TRIP (BY BUS) - MELROSE	
4/9	BRIEFING SESSION - MELROSE	
5/9	FOOTBALL/NETBALL - BOOLEROO	
11/9	BRIEFING SESSION - MELROSE	
15/9	BOOLEROO MENS' SHED - BOOLEROO	
15/9	COMMUNITY QUESTION TIME - MELROSE	
15/9	COUNCIL MEETING - MELROSE	
21/9	MCDA AGM - MELROSE	
26/9	ROAD INSPECTIONS – HAMMOND, EURELIA, WILLOWIE	
	Total kilometres claimed:	0

Office Use Only:	_____ Kilometres @ _____ ¢/km = \$ _____
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Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached

	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

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Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
	Total Reimbursement Claimed:			

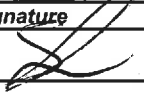
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the Local Government Act 1999 and Regulation 5 of the Local Government (Members Allowances and Benefits) Regulations 2010.

Signature	Cr Dan VHP via email
Date	5/9/23

Office Use Only:

	Signature	Date
Approved by CEO:		08/09/2023
Processed by Finance Officer		

Council Member Expense Reimbursement Claim Form

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Name:	Lesley Till	Date:	2 Sept 2023

Travel Expenses and Travel time Payment (if applicable)

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Personal Vehicle:

Model: Toyota	Make: Corolla	Engine Size: 4cyl
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Date	Council function or business purpose for travel*	Km
4 Aug 23	Bus Trip – Melrose	44
11 Aug 23	Briefing session - Melrose	44
15 Aug 23	Ord Council mtg - Melrose	44
23 Aug 23	Submission meeting – Dave Wingrove - Wilmington	80
	Total kilometres claimed:	222
Office Use Only: _____ Kilometres @ _____ ¢/km = \$		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

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Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		


Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

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Signature	C. Till
Date	5/9/23

Office Use Only:

	Signature	Date
Approved by CEO:		08/09/2023
Processed by Finance Officer		

Council Member Expense Reimbursement Claim Form

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Name:	Ian Keller	Date: 3/9/2023
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Travel Expenses and Travel time Payment (if applicable)

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Personal Vehicle:

Model:	Make:	Engine Size:
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Date	Council function or business purpose for travel*	Km
4/8/2023	Elected members bus trip / Briefing session	64
11/8/2023	Briefing session	64
15/8/2023	Community question time / DCMR Ordinary meeting	64
18/8/2023	Risk management framework training via zoom	
19/8/2023	Bangor Moto trial / BMW Juniors night	
29/8/2023	DCMR CEO Review panel meeting via zoom	
	Total kilometres claimed:	194
Office Use Only: _____ Kilometres @ _____ ¢/km = \$		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

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Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
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Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
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Signature	IGK
Date	3/9/2023

Office Use Only:

	Signature	Date
Approved by CEO:		
Processed by Finance Officer		

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Name: NOTTLE	Date: 6/9/23
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Travel Expenses and Travel time Payment (if applicable)

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Personal Vehicle:

Model: TRITON	Make: MITSUBISHI	Engine Size: 3.2
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Date	Council function or business purpose for travel*	Km
4/8/23	BUS DRIVE AROUND AND MEETING	
15/8/23	Monthly council meeting	48
18/8/23	Training at Melrose [risk management]	48
	Total kilometres claimed:	96
Office Use Only: _____ Kilometres @ _____ ¢/km = \$		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
Total Reimbursement Claimed:				

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Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
Total Reimbursement Claimed:				

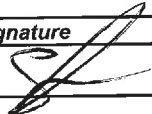
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
Total Reimbursement Claimed:			

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Signature	Ce Nottle
Date	6/9/23

Office Use Only:

	Signature	Date
Approved by CEO:		08/09/2023
Processed by Finance Officer		