



District Council of  
**Mount Remarkable**

**Expressions of Interest**

**Melrose Medical  
Rooms**

**Background:**

The District Council of Mount Remarkable (“Council”) is seeking expressions of interest from suitable persons, businesses or community groups for the use of the Melrose Medical Rooms located at 28-30 Stuart Street, Melrose.

The Melrose Medical Rooms was built in 2014 and has been primarily used by a small number of local health professionals, but it holds the potential to be used for several purposes. It includes an office space with waiting room, storage room, two large consulting rooms, a kitchen and bathroom. The facility has previously held ad hoc permits and short term licence agreements, however Council would like to expand the opportunity of offering this facility to a wider audience.

**Requirements:**

Interested persons/businesses or community group must provide a letter to Council and outline in points of their business or intended service and reasons why this would benefit Melrose and the wider community.

If a health professional or a qualified business is to apply, they must provide their relevant certificates and qualifications, and or history of background experience.

Inspection of the Melrose Medical Rooms is available prior to submitting a proposal. Please refer to the contact details listed in the contact information below to organise an inspection.

**Proposal must include:**

- Letter of Interest including points of benefits to the community
- Relevant qualifications/background history of services
- Copy of Products and Public Liability Insurance

**Leasing Arrangements:**

The potential occupier will enter a formal lease agreement with the District Council of Mount Remarkable. Under this agreement the occupier will be required to maintain the building and be responsible for operational costs and repairs.

Any capital improvements will be the responsibility of the lessee, and subject to the approval of Council.

An appropriate lease fee will be determined with the successful lessee, which will acknowledge the benefit/s provided to the community and Council.

**Insurance:**

The potential occupier will be required to submit evidence of relevant public liability insurance details, of no less than \$20,000,000 and will indemnify the Council.

### **Lodging a Proposal:**

- Proposals are to be lodged by email to the contact details listed in the contact information below; and
- any supporting material and/or documentation should be included with the proposal lodged.

### **Freedom of Information:**

Council operates under the Freedom of Information Act 1991 (“the FOI Act”) and all information held by Council (including proposals submitted in response to this Expression of Interest) may be subject to requests under the FOI Act.

### **Contact:**

To organise an inspection or for any queries, please contact:

Ebony Rodda

Manager Community and Economic Development

PO Box 94

Melrose SA 5483

Phone: 08 8666 2014

Email: [postmaster@mtr.sa.gov.au](mailto:postmaster@mtr.sa.gov.au)

### **Closing date:**

12.00 noon on 13 November 2020



