

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name:	Stephen McCarthy	Date: March 24
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "**eligible journey**" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

Travel Time Payment shall be payable to Council Members (excluding Principal Members) of non-metropolitan Councils in accordance with the Remuneration Tribunal SA Determination – Allowances for Members of Local Government Councils whose usual place of residence is within the relevant Council area and is located at least 30km but less than 50km, 75km, or 100km or more distance from the Council's principal office via the nearest route by road.

Personal Vehicle:

Model: Wildtrak	Make: Ford	Engine Size: 3.2
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Date	Council function or business purpose for travel*	Km
1/03/24	Meeting Minister Brock and WIPA re: rail crossing	92 ✓
3/04/24	Clean up Australia Day at Port Germein	48 ✓
8/03/24	Elected Members Briefing Session	158 /
13/03/24	Council Rates Recovery Auction	144 J
15/03/24	CEO DIT Port Germein	59 ✓
19/03/24	Community Listening Post / Ordinary Council Meeting	138 ✓
28/03/24	Melrose Meeting re: Floodway's	144 ✓
	Total kilometres claimed:	733

Office Use Only: _____ Kilometres @ _____ ¢/km = \$

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		

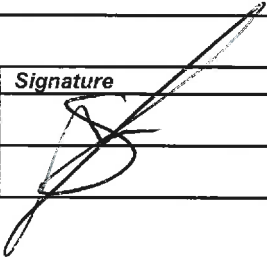
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	SMcCarthy
Date	6/04/2024

Office Use Only:

	Signature	Date
Approved by CEO:		10/04/2024
Processed by Finance Officer		

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name:	Sheriden Tate	Date: 31.03.2024
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Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "**eligible journey**" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

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Personal Vehicle:

Model: MUX	Make: Isuzu	Engine Size: 3200
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Date	Council function or business purpose for travel*	Km
03.03.2024	Clean up Australia Day Port Germein	
08.03.2024	Elected Members Briefing	90 ✓
19.03.2024	Community Listening Post Wirrabara Community Question Time Ordinary Council Meeting Wirrabara	74 ✓
22.03.2024	Booleroo Hospital Trivia Night Fund Raiser	
28.03.2024	Floodway Meeting – On site inspection Collins Rd Floodway Meeting - Melrose	106 ✓
30.03.2024	Port Germein Village Association – Village Vintage Fundraiser	
31.03.2024	Doug Kemp Cancer Council Fundraiser Port Germein Bowls Club Port Germein Village Association – Village Vintage Fundraiser	
	Total kilometres claimed:	270 ✓
Office Use Only: _____ Kilometres @ _____ ¢/km = \$		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

**A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		

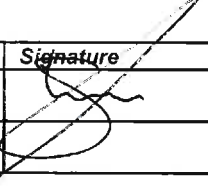
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	
Date	31.03.2024

Office Use Only:

	Signature	Date
Approved by CEO:		16/04/2024
Processed by Finance Officer		

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Travel Expenses and Travel time Payment (if applicable)

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Date	Council function or business purpose for travel*	Km
8/03/24	Elected member briefing session	64 ✓
15/03/24	Primary school sports day – Booleroo Centre	
19/03/24	Community Question Time / Ordinary Council Meeting – Wirrabara	38 ✓
27/03/24	Stacey Park Trust AGM	
28/03/24	Floodway inspection – Collins Road	()
	Total kilometres claimed:	102

Office Use Only: _____ Kilometres @ _____ ¢/km = \$ _____

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

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Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		

Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

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Signature	/BGK
Date	8/04/2024

Office Use Only:

	Signature	Date
Approved by CEO:		10/04/2024
Processed by Finance Officer		

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name:	Nottle	Date:	March 24
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Travel Expenses and Travel time Payment (if applicable)

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Personal Vehicle:

Model:	Triton	Make:	Mitsubishi	Engine Size:	3.2
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Date	Council function or business purpose for travel*	Km
7/03/24	Men's shed	
14/03/24	Men's shed	
17/03/24	Wirrabara Markets	
18/03/24	Library Meeting – Gladstone	48 ✓
19/03/24	Community Listening Post and Ordinary Council Meeting – Wirrabara	65 ✓
21/03/24	Men's shed	
24/03/24	Booleroo Steam and Traction	
28/03/24	Men's shed	
28/03/24	Look at floodway and then meeting at Melrose	50 ✓
	Total kilometres claimed:	163
Office Use Only: _____ Kilometres @ _____ ¢/km = \$ _____		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

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Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
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Signature	<i>Cenottle</i>
Date	8/04/2024

Office Use Only:

	Signature	Date
Approved by CEO:		10/04/2024
Processed by Finance Officer		

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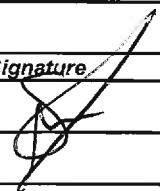
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Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
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Signature	Jane Evans
Date	6/04/2024

Office Use Only:

	Signature	Date
Approved by CEO:		10/04/2024
Processed by Finance Officer		