

<mime-attachment.jpg>

Jacqui Kelleher
Director Community & Corporate
District Council of Mount Remarkable
PO Box 94, Melrose SA 5483
3 Stuart Street, Melrose SA 5483
p: 08 8666 2014
e: jacqui@mtr.sa.gov.au
w: www.mtr.sa.gov.au

<mime-attachment.jpg>

Remarkable Places Remarkable People Remarkable Lifestyles... a Remarkable Experience

The contents of this email message may be confidential, may contain privileged information and/or be the subject of copyright. No representation is made that this e-mail is free of viruses or other defects. Virus scanning is recommended and is the responsibility of the recipient. If you are not the intended recipient of this communication, any perusal, use, disclosure, distribution or reproduction of this message or any part of it is unauthorised and strictly prohibited. If you have received this e-mail in error please contact the District Council of Mount Remarkable on +61 8 8666 2014 or postmaster@mtr.sa.gov.au and delete the email without making a copy. The District Council of Mount Remarkable further advises that in order to comply with its obligations under the State Records Act 1997 and the Freedom of Information Act 1991, email messages sent to or received from Council may be monitored or accessed by Council staff other than the intended recipient.

From: Jacqui Kelleher

Sent: Tuesday, June 4, 2024 8:43 AM

To: Councillors <councillors@mtr.sa.gov.au>

Cc: DCMR Records <records@mtr.sa.gov.au>

Subject: FOR RESPONSE BY 11 June - Council Member Expense Reimbursement Claim Form for May 2024

Good Morning Councillors

Please find below the *Council Member Expense Reimbursement Claim Form* for **May 2024**, to be completed and returned by reply email to me by **9am Tuesday 11 June 2024**. Relevant information provided will be referenced in the June Ordinary Council agenda. **Please click "reply" to this email and complete the relevant information.**

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name:	Ian Keller	Date: 10/6/24
--------------	------------	----------------------

Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010. Travel Time Payment shall be payable to Council Members (excluding Principal Members) of non-metropolitan Councils in accordance with the Remuneration Tribunal SA Determination – Allowances for Members of Local Government Councils whose usual place of residence is within the relevant Council area and is located at least 30km but less than 50km, 75km, or 100km or more distance from the Council's principal office via the nearest route by road.

Personal Vehicle:

Model:	Make:	Engine Size:
---------------	--------------	---------------------

Date	Council function or business purpose for travel*	Km
10/5/24	DCMR Audit & Risk Committee meeting. Via zoom	
17/5/24	Council member briefing session. Via zoom	
21/5/24	Community question time / DCMR Ordinary meeting	64
31/5/24	Official opening of the Wirrabara - Booleroo rail trail	

		Total kilometres claimed: 64
Office Use Only: 64 Kilometres @ 0.85¢ ¢/km = \$ 54.40.		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
Total Reimbursement Claimed:			

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care <i>A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.</i>	Hours of care provided	Cost \$	Receipt attached
Total Reimbursement Claimed:				

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
Total Reimbursement Claimed:				

Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
Total Reimbursement Claimed:			

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	IGK
Date	10/6/24

Office Use Only:

	Signature	Date
Review/approved by CEO:		12/06/24
Processed by Finance Officer		12/06/24

provided will be referenced in the June Ordinary Council agenda. **Please click "reply" to this email and complete the relevant information.**

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

e:	Jane Evans	Date: 6 June 2024
----	------------	-------------------

Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010. Travel Time Payment shall be payable to Council Members (excluding Principal Members) of non-metropolitan Councils in accordance with the Remuneration Tribunal SA Determination – Allowances for Members of Local Government Councils whose usual place of residence is within the relevant Council area and is located at least 30km but less than 50km, 75km, or 100km or more distance from the Council's principal office via the nearest route by road.

Personal Vehicle:

Model: Eclipse Cross	Make: Mitsubishi	Engine Size: 4 Cylinder
----------------------	------------------	-------------------------

Date	Council function or business purpose for travel*	Km
17/5	Briefing Session Melrose	56km
20/5	Volunteers Reception Melrose Town Hall	56km
20/5	Listening Post and Council Meeting Melrose	56km
29/5	Meeting new CEO Martin Borgas Melrose	56km
31/5	Opening of Stone Hut Rail Trail Bridge	0km
	Total kilometres claimed:	224km

Office Use Only: 224 Kilometres @ 0.85 ¢/km = \$ 190.40

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care <i>A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.</i>	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
--------------------	------------------	----------------------------------	---------	-------------------

		Total Reimbursement Claimed:		

Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	Jane Evans
Date	6/6/24

Office Use Only:

	Signature	Date
Review/approved by CEO:		12/6/24
Processed by Finance Officer		12/6/24

61010
172

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Name:	Sheriden Tate	Date: 31.05.2024
--------------	---------------	-------------------------

Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

Travel Time Payment shall be payable to Council Members (excluding Principal Members) of non-metropolitan Councils in accordance with the Remuneration Tribunal SA Determination – Allowances for Members of Local Government Councils whose usual place of residence is within the relevant Council area and is located at least 30km but less than 50km, 75km, or 100km or more distance from the Council's principal office via the nearest route by road.

Personal Vehicle:

Model: MUX	Make: Isuzu	Engine Size: 3200
------------	-------------	-------------------

Date	Council function or business purpose for travel*	Km
17/05/2024	Briefing Session	90
18/05/2024	Port Germein Combined Community Group Meeting re arts project (PGPA, PGVA, CWA, Men's Shed)	
19/05/2024	Nukunu Cultural Burning Workshop	138
21/05/2024	DCMR Volunteer Appreciation Reception Community Listening Post Community Question Time Ordinary Council Meeting	90
27/05/2024	Port Germein Progress Association General Meeting	
29/05/2024	Meet & Greet Interim CEO	90
31/05/2024	Rail Trail (Booleroo/Stone Hut) Opening	76
	Total kilometres claimed:	484
Office Use Only: <u>484</u> Kilometres @ <u>0.85¢</u> €/km = \$ <u>411.40</u>		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

****A "prescribed meeting"** means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		Total Reimbursement Claimed:		

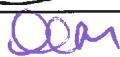
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	
Date	01.06.2024

Office Use Only:

	Signature	Date
Approved by CEO:		12/06/24
Processed by Finance Officer		12/6/24

Lindy Modystach

From: Mayor Stephen McCarthy
Sent: Tuesday, 4 June 2024 11:37 AM
To: Jacqui Kelleher
Subject: RE: FOR RESPONSE BY 11 June - Council Member Expense Reimbursement Claim Form for May 2024

Hi Jacqui,

Form filled out in email below

Thanks

Stephen



District Council of
Mount Remarkable



Mayor Stephen McCarthy
District Council of Mount Remarkable
PO Box 94, Melrose SA 5483
3 Stuart Street, Melrose SA 5483
p: 08 8666 2014
e: smccarthy@mtr.sa.gov.au
w: www.mtr.sa.gov.au

61010
172

Remarkable Places Remarkable People Remarkable Lifestyles... a Remarkable Experience

The contents of this email message may be confidential, may contain privileged information and/or be the subject of copyright. No representation is made that this e-mail is free of viruses or other defects. Virus scanning is recommended and is the responsibility of the recipient. If you are not the intended recipient of this communication, any perusal, use, disclosure, distribution or reproduction of this message or any part of it is unauthorised and strictly prohibited. If you have received this e-mail in error please contact the District Council of Mount Remarkable on +61 8 8666 2014 or postmaster@mtr.sa.gov.au and delete the email without making a copy. The District Council of Mount Remarkable further advises that in order to comply with its obligations under the State Records Act 1997 and the Freedom of Information Act 1991, email messages sent to or received from Council may be monitored or accessed by Council staff other than the intended recipient.

From: Jacqui Kelleher <jacqui@mtr.sa.gov.au>
Sent: Tuesday, June 4, 2024 8:43 AM
To: Councillors <councillors@mtr.sa.gov.au>
Cc: DCMR Records <records@mtr.sa.gov.au>
Subject: FOR RESPONSE BY 11 June - Council Member Expense Reimbursement Claim Form for May 2024

Good Morning Councillors

Please find below the *Council Member Expense Reimbursement Claim Form* for **May 2024**, to be completed and returned by reply email to me by **9am Tuesday 11 June 2024**. Relevant information provided will be referenced in the June Ordinary Council agenda. **Please click "reply" to this email and complete the relevant information.**

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

Stephen McCarthy

Date: 4/6/24

Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010. Travel Time Payment shall be payable to Council Members (excluding Principal Members) of non-metropolitan Councils in accordance with the Remuneration Tribunal SA Determination – Allowances for Members of Local Government Councils whose usual place of residence is within the relevant Council area and is located at least 30km but less than 50km, 75km, or 100km or more distance from the Council's principal office via the nearest route by road.

Personal Vehicle:

Model: Wildtrack and Colorado	Make: ford and Holden respectively	Engine Size: 3.2 and 2.8 respectively
-------------------------------	------------------------------------	---------------------------------------

Date	Council function or business purpose for travel*	Km
3 May	LGA Constitution review	zoom
10 May	A&RC meeting	144
17 May	Council briefing session	144
19 May	Nukunu Cultural land management demonstration	91
21 May	Volunteer appreciation reception Meeting Dir. Infrastructure Community listening post Community question time and Ordinary Council meeting	144
23 May	N&LGA audit committee meeting Travel to Adelaide for LGA meeting	Zoom 0
24 May	LGA conference and return home	0
	Total kilometres claimed:	
Office Use Only: 955 Kilometres @ 0.85 ¢/km = \$ 811.75		

~~Bus and/or Taxi Costs~~ (where applicable): Travel Costs

Date	Council function or business purpose for travel	Cost \$	Receipts attached
29 May	Meeting CEO and Acting CEO for handover		144
30 May	Staff breakfast meeting Meeting Chair of A&RC		144 0
31 May	Rail Trail opening (Booleroo- Stone hut)		144
	Total Reimbursement Claimed:		955

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care <i>A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.</i>	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
--------------------	------------------	----------------------------------	---------	-------------------

Good Morning Councillors

Please find below the *Council Member Expense Reimbursement Claim Form* for **May 2024**, to be completed and returned by reply email to me by **9am Tuesday 11 June 2024**. Relevant information provided will be referenced in the June Ordinary Council agenda. **Please click "reply" to this email and complete the relevant information.**

Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

e:nottle	Date: 6/6/24
----------	--------------

Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010. Travel Time Payment shall be payable to Council Members (excluding Principal Members) of non-metropolitan Councils in accordance with the Remuneration Tribunal SA Determination – Allowances for Members of Local Government Councils whose usual place of residence is within the relevant Council area and is located at least 30km but less than 50km, 75km, or 100km or more distance from the Council's principal office via the nearest route by road.

Personal Vehicle:

Model: Triton	Make: Mitsubishi	Engine Size: 3.2
---------------	------------------	------------------

Date	Council function or business purpose for travel*	Km
2/5/24	Men's shed	
9/5/25	Men's shed	
16/5/24	Men's shed with Sam and Martin	
17/5/24	Land management meeting Melrose	48
23/5/24	Men's shed	
29/5/24	Meet and greet Martin	48
30/5/24	Men's shed	
30/5/24	Meals on wheels [voulunteer]Total kilometres claimed:	96
Office Use Only: <u>96</u> Kilometres @ <u>0.85</u> ¢/km = \$ <u>81.60</u>		

Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

Care Expenses (where applicable):

Date	Prescribed meeting attending requiring care <i>A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.</i>	Hours of care provided	Cost \$	Receipt attached
	Total Reimbursement Claimed:			

Telephone/Other Telecommunication Expenses

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
--------------------	------------------	----------------------------------	---------	-------------------

		Total Reimbursement Claimed:		

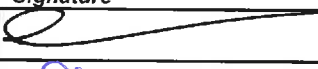
Conference/Seminar/Training Course Expenses

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	Total Reimbursement Claimed:		

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	Cenottle
Date	6/6/24

Office Use Only:

	Signature	Date
Review/approved by CEO:		12/06/24
Processed by Finance Officer		12/6/24



Jacqui Kelleher
 Director Community & Corporate
District Council of Mount Remarkable
 PO Box 94, Melrose SA 5483
 3 Stuart Street, Melrose SA 5483
 p: 08 8666 2014
 e: jacqui@mtr.sa.gov.au
 w: www.mtr.sa.gov.au



Remarkable Places Remarkable People Remarkable Lifestyles... a Remarkable Experience

The contents of this email message may be confidential, may contain privileged information and/or be the subject of copyright. No representation is made that this e-mail is free of viruses or other defects. Virus scanning is recommended and is the responsibility of the recipient. If you are not the intended recipient of this communication, any perusal, use, disclosure, distribution or reproduction of this message or any part of it is unauthorised and strictly prohibited. If you have received this e-mail in error please contact the District Council of Mount Remarkable on +61 8 8666 2014 or postmaster@mtr.sa.gov.au and delete the email without making a copy. The District Council of Mount Remarkable further advises that in order to comply with its obligations under the State Records Act 1997 and the Freedom of Information Act 1991, email messages sent to or received from Council may be monitored or accessed by Council staff other than the intended recipient.