

## Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

<b>Name:</b> Stephen McCarthy	<b>Date:</b> 5 March 2024
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### Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

Travel Time Payment shall be payable to Council Members (excluding Principal Members) of non-metropolitan Councils in accordance with the Remuneration Tribunal SA Determination – Allowances for Members of Local Government Councils whose usual place of residence is within the relevant Council area and is located at least 30km but less than 50km, 75km, or 100km or more distance from the Council's principal office via the nearest route by road.

### Personal Vehicle:

Model: Wildtrak	Make: Ford	Engine Size: 3.2
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Date	Council function or business purpose for travel*	Km
5/2/24	ABC interview re Jetty at Pt. Germein	48 ✓
5/2/24	<ul style="list-style-type: none"> <li>Pt. Germein ABP &amp; B community information session</li> <li>Weeroona Island "</li> </ul>	48 ✓
9/2/24	<ol style="list-style-type: none"> <li>DCMR ARMC meeting Melrose</li> <li>Elected Member induction session</li> <li>DCMR/Community/Progress groups meeting</li> </ol>	144 ✓
12/2/24	<ul style="list-style-type: none"> <li>Eastern Council road inspection with Cr. Keller</li> <li>Wirrabara ABP &amp; B community information session</li> </ul>	356 ✓
14/2/24	Booleroo ABP & B community information session	121 ✓
16/2/24	<ul style="list-style-type: none"> <li>Budget Preparation session #2</li> </ul>	153 ✓
20/2/24	<ol style="list-style-type: none"> <li>CEO Panel review meeting</li> <li>Official Swearing in of new elected members Cr. Roger Schultz and Cr. Jane Evans</li> <li>Community question time</li> <li>Ordinary meeting of Council</li> </ol>	144 ✓
21/2/24	Wilmington ABP & B community information session	95 ✓
23/2/24	LEGATUS Board meeting York Peninsula	0
25/2/24	Pt. Germein market and car rally	48 ✓
28/2/24	Melrose ABP & B community information session	144 ✓
	<b>Total kilometres claimed:</b>	<b>1301</b>

Office Use Only: \_\_\_\_\_ Kilometres @ \_\_\_\_\_ ¢/km = \$

### Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached

		<b>Total Reimbursement Claimed:</b>	

**Care Expenses** (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
		<b>Total Reimbursement Claimed:</b>		

\*\*A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

**Telephone/Other Telecommunication Expenses**

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		<b>Total Reimbursement Claimed:</b>		

**Conference/Seminar/Training Course Expenses**

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
		<b>Total Reimbursement Claimed:</b>	

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	<i>SR McCarthy Via email</i>
Date	05/03/2024

<i>Office Use Only:</i>		
	<b>Signature</b>	<b>Date</b>
Approved by CEO:		05/03/2024
Processed by Finance Officer		

# Council Member Expense Reimbursement Claim Form

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<b>Name:</b>	Sheriden Tate	<b>Date:</b> 29.02.2024
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## Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

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## Personal Vehicle:

Model: MUX	Make: Isuzu	Engine Size: 3200
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Date	Council function or business purpose for travel*	Km
05/02/2024	ABP&B Community Info Session for Port Germein ABP&B Community Info Session for Weeroona Island	
06/02/2024	Port Germein Men's Shed Monthly Meeting Port Germein District Hall Committee Meeting	
09/02/2024	Audit & Risk Committee - Melrose	90
12/02/2024	ABP&B Community Info Session for Wirrabara Wirrabara Progress Association General Meeting	76 ✓
14/02/2024	ABP&B Community Info Session for Booleroo Centre	60 ✓
16/02/2024	Budget Preparation Session #2 - Melrose	90 ✓
20/02/2024	CEO Performance Review Panel Debrief Community Question Time Ordinary Meeting of Council - Melrose	90 ✓
21/02/2024	ABP&B Community Info Session for Wilmington <i>Refer to Nottie.</i>	134 ✓ <i>90</i>
25/02/2024	Port Germein Foreshore Market & Classic Car Rally	
28/02/2024	ABP&B Community Info Session for Melrose	90 ✓
<b>Total kilometres claimed:</b>		<b>630</b>
<b>Office Use Only:</b> _____ Kilometres @ _____ €/km = \$		

## Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
<b>Total Reimbursement Claimed:</b>			

**Care Expenses** (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
<b>Total Reimbursement Claimed:</b>				

\*\*A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.


**Telephone/Other Telecommunication Expenses**

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
<b>Total Reimbursement Claimed:</b>				

**Conference/Seminar/Training Course Expenses**

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
<b>Total Reimbursement Claimed:</b>			

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	
Date	29.02.2024

Office Use Only:

	Signature	Date
Approved by CEO:		04/03/2024
Processed by Finance Officer		

## Council Member Expense Reimbursement Claim Form

This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.

<b>Name:</b> Nottle	<b>Date:</b> 2/3/24
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### Travel Expenses and Travel time Payment (if applicable)

Travel claims must relate to expenses actually and necessarily incurred by the Member in travelling to or from a prescribed meeting provided the journey is an eligible journey and is by the shortest or most practicable route. For the purposes of this form the term "eligible journey" means a journey between the principal place of residence, or a place of work, of a Member of the Council, and the place of a prescribed meeting (in either direction), in accordance with the Local Government (Members Allowances and Benefits) Regulations 2010.

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### Personal Vehicle:

Model: Triton/pajero	Make: Mitsubishi	Engine Size: 3.2
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Date	Council function or business purpose for travel*	Km
1/2/24	Men's shed	
5/2/24	Pt germein/wipa budget meetings	100 ✓
8/2/24	Men's shed	
14/2/24	Booleroo budget meeting	
15/2/24	Men's shed	
16/2/24	Council budget meeting	48 ✓
18/2/24	Wirrabara markets	
20/2/24	February council meeting	48 ✓
21/2/24	Wilmington budget meeting with councillors <u>Tate</u> and <u>Evans</u>	118 ✓
22/2/24	Men's shed	
29/2/24	Meals on wheels[delivered]	
	<b>Total kilometres claimed:</b>	<b>314</b>
<b>Office Use Only:</b> _____ Kilometres @ _____ ¢/km = \$		

### Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	<b>Total Reimbursement Claimed:</b>		

**Care Expenses** (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
	<b>Total Reimbursement Claimed:</b>			

\*\*A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

**Telephone/Other Telecommunication Expenses**

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
		<b>Total Reimbursement Claimed:</b>		


**Conference/Seminar/Training Course Expenses**

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
	<b>Total Reimbursement Claimed:</b>		

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	<i>Lenottle</i>
Date	2/3/24

Office Use Only:

	Signature	Date
Approved by CEO:		<i>04/03/2024</i>
Processed by Finance Officer		

## Council Member Expense Reimbursement Claim Form

*This form must be completed by Council Members when claiming the reimbursement of expenses. Receipts must be presented where marked to verify each item claimed for. Approved payments will be made into the Member's nominated bank account.*

<b>Name:</b>	Ian Keller	<b>Date:</b> 4/3/2024
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### Travel Expenses and Travel time Payment (if applicable)

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### Personal Vehicle:

Model:	Make:	Engine Size:
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Date	Council function or business purpose for travel*	Km
5/2/24	Pt Germein ABP&B Community information session Weeroona Island. ABP&B Community information session	114 ✓
12/2/24	Wirrabara. ABP&B Community information session Wirrabara Progress meeting	38 ✓
14/2/24	Booleroo Centre ABP&B. Community information session	30 ✓
16/2/24	24/25 Budget preparation session #2 <i>Melrose</i>	64 ✓
18/2/24	Wirrabara producers market	
20/2/24	CEO Performance review panel debrief Official swearing in of Cr Schultz & Cr Evans Community question time Ordinary meeting of Council	64 ✓
28/2/24	Melrose ABP&B Community information session Melrose Community development Assoc meeting	64 ✓
	<b>Total kilometres claimed:</b>	<i>374</i>
<b>Office Use Only:</b> _____ Kilometres @ _____ ¢/km = \$		

### Bus and/or Taxi Costs (where applicable):

Date	Council function or business purpose for travel	Cost \$	Receipts attached
	<b>Total Reimbursement Claimed:</b>		

**Care Expenses** (where applicable):

Date	Prescribed meeting attending requiring care**	Hours of care provided	Cost \$	Receipt attached
<b>Total Reimbursement Claimed:</b>				

\*\*A "prescribed meeting" means a meeting of the Council or Council committee, or an information or briefing session, discussion, workshop, training course or similar activity which is directly or closely related to the performance or discharge of the roles or duties of the Member.

**Telephone/Other Telecommunication Expenses**

Claim period start	Claim period end	Details of expense being claimed	Cost \$	Receipts attached
<b>Total Reimbursement Claimed:</b>				

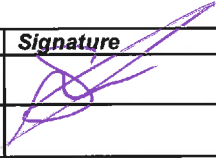
**Conference/Seminar/Training Course Expenses**

Date	Conference/Seminar/Training Course/Incidentals details	Cost \$	Receipts attached
<b>Total Reimbursement Claimed:</b>			

I confirm that the above claims for reimbursement are true and accurate, have been actually and necessarily incurred in the performance of my official duties as a Council Member with the District Council of Mount Remarkable and are made in accordance with section 77(1)(a) of the *Local Government Act 1999* and Regulation 5 of the *Local Government (Members Allowances and Benefits) Regulations 2010*.

Signature	IGK
Date	4/2/2024

Office Use Only:

	Signature	Date
Approved by CEO:		01/03/2024
Processed by Finance Officer		